



# Rules and Constitution of Central TREC Group

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## 1. TITLE

The Club shall be known as Central TREC Group (hereafter referred to as 'the Club')

## 2. OBJECTS

The objects of the Club shall be:

- a. To organise competitive events, instructional meetings, lectures and other activities to further the sport of British TREC.
- b. To encourage riding as a sport and recreation, to promote good fellowship amongst riders and to improve and maintain the standard of riding and horsemanship.
- c. To be affiliated to TREC GB, to support its aims and objectives and to be actively involved in its development for the furtherance of the sport.

## 3. MEMBERSHIP

This shall consist of persons who have applied to be members and have paid any membership subscription that is required.

- a. Membership application details for persons who are TREC GB Members will be forwarded by TREC GB. The Club may request an additional club specific application form to be completed.
- b. Other persons requesting membership must fill in a Central TREC Group application form and send it to the secretary or membership secretary together with any subscription required.

## 4. SUBSCRIPTIONS

- a. Rates of subscription shall be set each year and may be different for different classes of membership as below:
  - i. TREC GB individual members who have nominated Central TREC Group.
  - ii. Individual members who are not members of TREC GB.
  - iii. Non riding members of Central TREC Group (including Supporter members of TREC GB and other 'non riding' persons).
  - iv. Day members who have joined for the period of a competition/ training event.
- b. Central TREC Group reserves the right to have Honorary Members.
- c. The annual subscription shall be payable on the first day of the Club's financial year, which is 1 October in each calendar year. Any member whose subscription is more than three months in arrears shall no longer be a member.
- d. The Committee may expel from membership of the Club any member who has breached any of the rules of the Club or who has, in the opinion of the Committee been guilty of any conduct derogatory to the character or prejudicial to the interests of the Club. Before any such expulsion the Committee must call upon him for an explanation of his conduct and provide him with a proper opportunity to answer the allegations against him.

## **5. GENERAL MEETINGS OF MEMBERS**

- a. An Annual General Meeting shall be held each year within three months of the end of the Club's Financial Year.
- b. The AGM shall transact the following business:
  - i. To receive and adopt of a Statement of the Club's Accounts to the end of the preceding financial year.
  - ii. To fill any vacancies on the Committee.
  - iii. To appoint an Auditor, if required.
  - iv. To deal with any other business that the Committee may desire to bring to the members and to receive suggestions from the members for consideration by the Committee.
- c. Other General Meetings may be called by a minimum of 10 members or the Committee.
- d. All members must be given at least 15 days' notice of a General Meeting. Such calling notice to be given in writing by post, email or any other means deemed appropriate. The non-receipt of the notice of a meeting by any member shall not invalidate the proceedings of the meeting.
- e. The business to be conducted in a General Meeting shall be specified in the calling notice.
- f. General Meetings may be held by electronic means provided that all members are given the opportunity to join the meeting. If the meeting is to be held by electronic means details about how the meeting will be held and how a member can join must be included in the calling notice.
- g. A member may appoint a proxy to vote on his behalf and may vote by phone/email on any resolution(s) included in the calling notice. No member may vote more than once on the same resolution, if a vote is cast by phone/email or a proxy vote is nominated this shall be superseded by a vote cast in person by that member.
- h. If any vote is tied then the Chair of the General Meeting shall have a second or casting vote.

## **6. COMMITTEE**

The Club shall elect a Committee from among its members.

- a. The Committee shall have at least 10 members, and at least 5 must be present in order to form a quorum. If the Committee has fewer than 5 members the Chairman must call a General Meeting.
- b. The Committee shall elect a Chairman, Secretary and Treasurer from among their number at each AGM or the first Committee meeting following the AGM.
- c. Committee meetings shall be held at a frequency determined by the Chairman but no less than 2 monthly. Meetings may be held in person or by electronic means (conference call or video conferencing).
- d. In the event of any vote being tie the Chair of the meeting shall have a second or casting vote.
- e. The Committee may appoint sub committees or working groups as it requires.
- f. The Committee shall have the power to fill any causal vacancies amongst the members of the Committee. Any person so co-opted shall retain office only until the next AGM and shall then be eligible for re-election.
- g. Any Committee member who has not attended meetings for a period of three calendar months without giving apologies shall be taken to have resigned from the Committee.
- h. One third of the Committee shall resign at the AGM each year, usually those members who have served the longest. If more than one third of the Committee has served for the same

length of time then the members to resign shall be determined by drawing lots. Resigning Committee members may stand for re-election.

**7. ASSETS and FINANCE**

- a. The financial year end for the Club shall be 30 September.
- b. The Club shall have a Bank Account with a minimum of two persons as signatories. The Committee shall decide who shall be the signatories and what limits shall be set for one or two signatories to be required for a transaction.
- c. The Club may own assets – e.g. TREC kit, trailer for transporting such kit, any other equipment useful for organising competitions etc.
- d. Accounts shall be prepared annually and be available for inspection by all members. Such accounts must be audited or inspected by a person appointed at the Annual Meeting according to regulations for companies limited by guarantee pertaining at the time.
- e. In the event of the Club disbanding any excess funds shall be disposed of as determined by the members at a General Meeting.

**8. BYE LAWS and CONSTITUTION**

- a. The Committee may propose Bye Laws for the detailed running of the Club. Such proposals must be ratified by the members in a General Meeting.
- b. Hard hats that comply with at least the minimum standard must be worn by all riders (including non members) at all times when mounted at Club events. The minimum standard for hard hats is stated in the current copy of the TREC GB Rulebook.
- c. This constitution may be changed in a General Meeting by a simple majority of the members present and voting.

This Constitution was ratified by a General Meeting held on \_\_\_\_\_

Signed \_\_\_\_\_ (Chair)

Date \_\_\_\_\_